

# MINUTES

## Portlethen & District Community Council

*Date | time | location* 18/05/23 | 7pm | Larch Room Portlethen Academy

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### In Attendance

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#### **Community Council Members:**

Roy Findlay, Stewart Lees, John Burgess, Eoin McManus, Michelle Aitken, Amanda Ross

#### **Councillors:**

Catherine Victor, Mel Sullivan

#### **Aberdeenshire Council:**

#### **Apologies:**

Paul McLean, Shirley Burnett, David Aitch

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### Agenda

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1. Welcome
2. Apologies
3. Approval of previous minutes
4. Actions arising from previous minutes (meeting 18/05/23)
5. Planning
6. Internal PDCC management
7. Urgent business

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### Minutes

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#### Welcome and Introductions:

Welcome to members of public (10 in attendance) and Cllr's Victor and Sullivan.

#### Approval of previous minutes:

- Ratification of the PDCC Communications Charter
  - Charter accepted
  - To be posted in Asda noticeboard (lock requires replacing as key is lost), on Facebook and in library – action on Secretary Eoin McManus
- Status of PDCC constitution
  - To be clarified Emma Storey or replacement (Gemma Morrison) – action on John Burgess

Planning:

- Findon Park football pitch
  - agreement to actively communicate lack of community support for rezoning from recreational land to residential (as per Community Action Plan) – action on John Burgess
- “Welcome to Portlethen” signage
  - agreement to progress erection of signage to promote community identity
  - Action to determine location of signage – action on Michelle Aitken
- Farmer’s market
  - Subcommittee to be created to progress Farmer’s market – action on Amanda Ross with support from John Burgess

Internal PDCC management:

Lack of clarity on ownership of garage and contents

- action to engage Gemma Morrison and potentially legal advice to understand status – action on John Burgess, i.e. internal PDCC meeting to discuss way forward
- inventory of contents required
- meeting required with town association to clarify relationship

Urgent business on existing PDCC initiatives:

No initiatives active.

Date of next meeting:

27<sup>th</sup> June 7pm, use of Larch room to be confirmed – action on Michelle Aitken