

MINUTES

Portlethen & District Community Council

Date | time | location 24/08/23 | 7pm | Jubilee Hall

In Attendance

Community Council Members:

John Burgess, Paul McLean, Roy Findlay, Lorna Doyle, Eoin McManus, Michelle Aitken

Councillors:

Catherine Victor, Mel Sullivan

Aberdeenshire Council:

Apologies:

Amanda Ross, Stewart Lees

Agenda

1. Welcome
2. Apologies
3. Police report (tbc)
4. Approval of previous minutes (meeting 27/07/23)
5. Actions arising from previous meetings
6. Planning/consultations
7. Internal PDCC management
8. Financial
9. Urgent business

Minutes

Welcome and Introductions:

Welcome to members of public (5 in attendance) and Cllr's Victor and Sullivan.

Apologies

Received from Amanda Ross and Stewart Lees.

Police report

- Police visits to community councils aim at once per quarter. No report received. Investigate how PDCC fell off distribution list. Action on Michelle Aitken.

Approval of previous minutes:

Minutes of 27/07/2023 were approved.

Actions arising from previous meetings

- PDCC Communications Charter
 - Library copy in place.
- Status of PDCC constitution
 - Awaiting feedback from Aberdeenshire Council – action on John Burgess.
- Findon Park Football Pitch

- Information received to date mirrors that already available to the PDCC. No response from alternative point of contact – action on Paul McLean.
- “Welcome to Portlethen signage”
 - Engage with Aberdeenshire Council re potential location and reach out to Portlethen Academy arts department – action on Michelle Aitken.
- Farmers Market
 - First market held, well received. Aim to keep separate dates from Chapelton market.
- Garage deeds update
 - Deeds require update to reflect current situation. Action on John Burgess.
- Consultation responses
 - Responded to Aberdeenshire Council on Licensing Policy and submitted objection letter re residential development at Thistle Drive. No response from developer regarding attending a meeting to present the development proposal. Common Good Policy consultation shared on PDCC Facebook page.
- Meikle Carewe Decision Making Panel Representative
 - Reverted to Meikle Carewe with S. Lees as representative and J. Burgess as alternate.
- Co-opting of new members
 - Paperwork submitted to Aberdeenshire Council
- Community Council Grant
 - Forms received from Aberdeenshire Council for completion. Action – Amanda Ross.
- Big bulb participation
 - Expression of interest submitted, 5000 bulbs allocated for an area on Cairngrassie Circle. Bulbs to be issued later this year.

Planning/Consultations:

- Local holiday dates
 - Aberdeenshire Council requested feedback on proposed local holiday dates. Post on PDCC Facebook page and request community feedback prior to next meeting. Action on Michelle Aitken.

Internal PDCC management:

- Kincardine & Mearns Community Council Forum attendance
 - John Burgess hopes to attend.
- Scottish Water’s Annual Consultative Meeting
 - Lorna Doyle to attend for PDCC (virtually).
- Police station update
 - Decommissioning in progress, valuation pending for any asset transfer requests. Proposing PDCC take leadership of bringing interested community groups together. Action on John Burgess.
- Asda Community Hub meeting 13/09/2023
 - Lorna Doyle aims to attend.

Financial:

- Bank account – forms submitted to regain access to PDCC account, but nothing received back yet. Proposal to set up a new bank account and transfer funds across once access sorted approved. Action on Amanda Ross.

Urgent business on existing PDCC initiatives:

- No initiatives active.

Date of next meeting:

28/09/2023 7pm, Larch Room, Portlethen Academy.