

# MINUTES

## Portlethen & District Community Council

*Date | time | location* 28/09/23 | 7pm | Larch Room Portlethen Academy

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### In Attendance

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#### **Community Council Members:**

John Burgess, Roy Findlay, Stewart Lees, Michelle Aitken, Joy Komolafe

#### **Councillors:**

Catherine Victor

#### **Aberdeenshire Council:**

#### **Apologies:**

Amanda Ross, Eoin McManus, Lorna Doyle

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### Agenda

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1. Welcome
2. Apologies
3. Police report (tbc)
4. Approval of previous minutes (meeting 27/07/23)
5. Actions arising from previous meetings
6. Planning/consultations
7. Internal PDCC management
8. Financial
9. Urgent business

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### Minutes

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#### Welcome and Introductions:

Welcome to members of public (6 in attendance) and Cllr Victor.

#### Apologies

Received from Amanda Ross. Eoin McManus and Lorna Doyle.

#### Police report

- Police visits to community councils aim at once per quarter. Not in attendance. Summary of crime reports for Portlethen: On 20 July two males wearing dark clothing and balaclavas were disturbed attempting to steal a motorbike from a property on Cairngrassie Drive, Portlethen. On 25 July a Portlethen resident fell victim to a dating app fraud losing over £27,000. Fraudsters claimed the money was for medical supplies in Ukraine. On 1 August a Portlethen resident lost £4,200 placing a deposit for a campervan advertised for sale on Facebook Marketplace. The campervan was never delivered.

#### Approval of previous minutes:

Minutes of 24/08/2023 were approved.

## Actions arising from previous meetings

- Status of PDCC Constitution: Pending Aberdeenshire Council. Action on John Burgess.
- Findon Park Football Pitch: Pending any further information. Action on Paul McLean.
- “Welcome to Portlethen Signage”: Not progressed this past month due to lack of time. Action on Michelle Aitken.
- Garage deeds update: Pending (council have reached out re having keys and paperwork to hand over). Action on John Burgess.
- Consultation responses: No response from Thistle Drive developer. 175 homes at Hillside – planning application rejected.
- Co-opting of new members: Paperwork submitted to Aberdeenshire Council.
- Bank account: Proving to be difficult task. Still not been able to sort either prior or new account. Continuing to work on this. Action on Amanda Ross and Joy Komolafe.
- Community Council Grant: Pending bank account resolution. As per above action.
- Local holiday dates: Proposal from Aberdeenshire Council for Portlethen local holidays to be April 8th, July 1st and September 16th 2023. Request our feedback by end of this month. Posted on PDCC Facebook page for community input.
- Police Report: Discovered that the police had received an out of office from the prior PDCC stating we had disbanded and we were removed from mailing list. Now back on it.

## Planning/consultations

- Local holiday dates: As per above action. Only clear common ground across the few comments is align with Aberdeen City. Action on Eoin McManus to revert to Aberdeenshire Council.
- Cairnrobin development: Aberdeenshire Council requesting our input. PDCC have previously discussed this topic. Revert with a neutral response, we neither support nor object. Action on Michelle Aitken.
- Aberdeenshire coastal path project: Received query regarding possibility of coming to the PDCC to present project. PDCC welcomes presentation, revert to group with dates and venue limitations. Action on Eoin McManus.

## Internal PDCC management

- Police station update: Asset transfer is possible, pending valuation. Will need to set up a trust of groups interested in taking on the asset (Larder, Pipeband?), possibly need a minimum of 20 members. Action on John Burgess.
- Asda Community Hub – Lorna and John attended. Plan to hold a meeting every 2 to 3 months. Requesting a couple of agendas people want to tackle. Reminder to have a look at ASDA foundation [www.asdafoundation.org](http://www.asdafoundation.org) as grants going on right now until Nov. 3rd. Also possible to get raffle prizes for community events. Room upstairs is available for community events and Asda café space can be used after 5 pm.

## Financial

- Bank account access – covered in action report.

## Urgent business on existing PDCC initiatives:

- Query from Portlethen Library regarding whether PDCC would like to be there during Saturday events to show we’re here, or perhaps have a box for residents to leave questions for the PDCC. Responsible for box set-up and query follow-up to be John Burgess. Action on: John Burgess.

## Date of next meeting:

- October 26th 2023 at 7pm – Larch Room Portlethen Academy