

MINUTES

Portlethen & District Community Council

Date | time | location 26/10/23 | 7pm | Larch Room, Portlethen Academy

In Attendance

Community Council Members:

Stewart Lees, Airlie Robertson, Joy Komolafe, Michelle Aitken

Councillors:

Catherine Victor

Aberdeenshire Council: Not present.

Apologies:

Paul McLean, Amanda Ross, Lorna Doyle, Eoin McManus, Mel Sullivan, Aberdeenshire Council.

Agenda

1. Welcome
2. Apologies
3. Aberdeenshire Coastal Path Project
4. Police report (tbc)
5. Approval of previous minutes (meeting 28/09/23)
6. Actions arising from previous meetings
7. Planning/consultations
8. Internal PDCC management
9. Financial
10. Urgent business

Minutes

Welcome and Introductions:

Welcome to members of public (7 in attendance, including Coastal Path group) and Cllr Victor.

Apologies

Received from Paul McLean, Amanda Ross, Lorna Doyle, Eoin McManus (noting at this point the PDCC quorum is 4), Cllr Mel Sullivan, Aberdeenshire Council. John Burgess and Roy Findlay have resigned from the PDCC. A new Chair will be elected at the next PDCC meeting.

Aberdeenshire Coastal Path Project – invited presentation.

The presentation and project was well received by those in attendance. The aim is to complete a coastal path along the entire coastline of Aberdeenshire. Requesting input from Portlethen regarding local history to highlight on information boards along the path. More detailed information about the project to be provided to the PDCC to share with the community.

Police report

None received. Cllr. Victor offered to chase this up for the PDCC. Post meeting, the Police reports are now being received.

Approval of previous minutes:

Minutes of 28/09/2023 were approved.

Actions arising from previous meetings

- Status of PDCC Constitution – action was on John Burgess, as he has resigned from the PDCC this will need to be reassigned. To be done following election of new Chair.
- Findon Park Football Pitch – no update, no new information has come to light.
- “Welcome to Portlethen Signage” – have reached out to council to determine optimal location(s) for a welcome sign/feature.
- Garage deeds update – action was on John Burgess, as he has resigned from the PDCC this will need to be reassigned. To be done following election of new Chair.
Bank account and Community Council Grant – John Burgess has resigned from the PDCC paperwork will need redone. To be done following election of new Chair.
- Local holiday dates – reverted to Aberdeenshire Council that overall preference is to align with Aberdeen City, they have acknowledged receipt.
- Cairnrobin development – reverted to Planning Service with PDCC no support/no objection comment.
- Aberdeenshire coastal path project – invited to attend meeting, presented tonight.
- Police Station asset transfer – gauge interest – action was on John Burgess, as he has resigned from the PDCC this action will need to be reassessed/reassigned. Police Station asset transfer does form part of the Community Action Plan but will need a [Community Transfer Body](#) with a minimum of 20 members set up to take this forward. There may be grants available for such a body. This may be a topic to raise within the new Community Hub meetings held by ASDA Portlethen’s Community Champion. How to address this topic will be considered following election of new Chair.
- Portlethen Library PDCC queries box. The queries box would be a way for the community to ask questions of the PDCC without internet access but would require a sustainable approach to retrieving queries and responding to these – action was on John Burgess, as he has resigned from the PDCC this action will need to be reassessed/reassigned. To be done following election of new Chair.

Planning/consultations

- Coastal path project (ref. presentation at start of meeting). Documentation to be posted on PDCC Facebook page and Our Portlethen once received.
- 175 homes at Hillside – planning application was rejected by the Kincardine & Mearns Area Committee on Sept. 26th 2023.

Internal PDCC management

- Action on Paul McLean to retrieve information and keys (garage and noticeboard) from John Burgess – in motion at time of meeting, completed post meeting.
- Financial – as per above action re bank account.

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- Chair resignation – election of new Chair, possibly also Vice Chair and Secretary to be held next PDCC meeting.

Urgent business

- Urgent items pertaining to existing PDCC initiatives – This week's Portlethen Market has been cancelled due to the weather forecast. Alternative indoor venue can unfortunately not be used at this time.

Information from Portlethen Gala

- The Gala raised an amazing £3750 which will be distributed between various community groups and charities by the Portlethen Gala Committee. The next Gala will be held August 17th 2024, and they're always looking for more Gala Committee members.

Date of next meeting:

23/11/2023 7pm, Larch Room, Portlethen Academy.