

# MINUTES

## Portlethen & District Community Council

25th April 2024 | 7pm | Larch Room, Portlethen Academy

### In Attendance

#### Community Council Members:

Paul Mclean, Stewart Lees, Mandy Ross, Lorna Doyle

#### Councillors:

Mel Sullivan, Catherine Victor

#### Apologies:

Joy Komolafe, Michelle Aitken, Eoin McManus, Airlie Robertson

### Agenda

1. Welcome
2. Apologies
3. Police report
4. Approval of previous minutes (meeting 22/02/24)
5. Actions arising from previous meetings
6. Planning/consultations
7. Internal PDCC management
8. Financial
9. Urgent business

### Minutes

#### 1. Welcome

Welcome to members of public (5 in attendance) and Cllrs Sullivan and Victor.

#### 2. Apologies

Joy Komolafe, Michelle Aitken, Eoin McManus, Airlie Robertson

#### 3. Police report

None received.

#### 4. Approval of previous minutes (meeting 22/02/24)

Approved.

#### 5. Actions arising from previous meetings

##### a. Findon Football Pitch

Signatures/petition handed over. No planning meeting date shared. Waiting for it to come up in front of full council.

**b. "Welcome to Portlethen" Signage**

Academy interested in doing a design. Action with MA.

**c. Garage Deeds update**

Still ongoing. Legal clarification needed in order to put title deeds in order. Finance for legal advice needs to be secured. Darren Robertson working on fixing roof leak. PDCC possibly to fund cost of fixing but further details need to be provided.

**d. Police Station asset transfer**

Understand that Men's Shed has submitted asset transfer but potentially after the cut-off date as Police had already placed on the market. LD to contact Men's Shed to ascertain status of application and if there is a contact that PDCC can submit a letter/email of support to their application for the benefit of the community.

**e. Portlethen Library Queries Box**

Removed at the end of March. One note in the box to ask the library opening times! No permanent box to be arranged as established this to be unnecessary.

**f. Crossing Patrollers**

LD had contacted Head Teacher of Portlethen Primary School and the Parent Council but no response received. SL contacted Transport Strategy at Aberdeenshire Council and has been advised that a risk assessment is to be undertaken to assess the safety of the road.

MS shared that she has asked a Road Safety Officer to speak to Parent Council and that the Council have advised to add a crossing would cost approximately £60,000 and the council have no money for it.

Those in the room agreed that road safety around Portlethen Primary School is of the biggest concern due to the blind corner but acknowledge that other schools in Portlethen are impacted too.

**g. Market**

MR updated that market license has not been granted in time for April market although 10 vendors were lined up to attend and were very disappointed to be advised of the set-back. Reason given was that 1 objection from a member of the public was submitted. The application is to be discussed at the Area Committee meeting on 21<sup>st</sup> May and MR has received communication from the Council that she should attend. MR has intention to attend, either in person or virtually.

Market is planned for 3<sup>rd</sup> Sunday of the month and MR is hopeful for a June market to be possible.

**h. Children on Buses**

No update.

**6. Planning/consultations**

No update.

### **7. Internal PDCC management**

#### **a. Insurance**

Now in place.

#### **b. Introduction of single election date – implementation plans**

No update however AGM should take place in May 2024.

### **8. Financial**

Bank account set-up and last year's grant has been received. MR working on accounts. Not many transactions to note.

### **9. Any Other Business**

#### **a. Litter Picking**

LD advised advised that there have been 2 successful litter picks in Portlethen arranged by the PDCC.

30<sup>th</sup> March – 5 adults collected 11 black bags full of litter and also a plastic tub which was also retrieved from the roadside.

20<sup>th</sup> April – 5 adults and 2 children gathered 24 black bags full of litter.

Next PDCC planned date 11<sup>th</sup> May and will add support the Asda Community Champion's litter pick on 1<sup>st</sup> June as Asda have supported PDCC litter picks.

In addition there will be a litter pick in conjunction with Portlethen Primary School on Friday 17<sup>th</sup> May at 1.15pm which members of the community can join. Meeting at the school.

Portlethen Academy have advised that they would like to make litter picking a regular initiative for groups of students to undertake.

Fishermoss and Hillside are also interested in partaking.

LD to approach Academy about issues with children dropping litter at break times and also ask for school support on educating the children.

#### **Date of next meeting:**

23<sup>rd</sup> May 2024, 7pm